



Vacancy Alert: Accountant

KEY RESPONSIBILITIES:

- ☒ Financial reporting and transaction records.
- ☒ Invoice management
- ☒ Reconciliation and payments.
- ☒ Budgeting and variance analysis.
- ☒ Compliance with statutory returns and audits.

QUALIFICATIONS:

- ☒ Degree in Accounting, Finance or related with 3-4 years experience
- ☒ Accounting professional qualification, including ACCA/CIS,

MINIMUM REQUIREMENTS:

- ☒ Certification/Proficiency in Accounting Software e.g. (SAGE)
- ☒ Excellent communication skills both verbal and written.
- ☒ Proactive, attention to detail and analytical.
- ☒ Willingness to learn and grow in the role.
- ☒ Ability to work under pressure adhering to tight deadlines
- ☒ Ability to work outside of standard business hours as needed.

HOW TO APPLY:

Interested candidates should send their **CV, Cover letter** and **Portfolio/sample of work where applicable** to hr@zifa.co.zw copy (cc) recruit.samaracc@gmail.com.

Remuneration negotiable and commensurate with your experience.