



# Vacancy Alert: Head - Competitions

The Zimbabwe Football Association (ZIFA) is inviting applications from suitably qualified, experienced, and dynamic individuals for the position of Head - Competitions.

## KEY RESPONSIBILITIES:

- Developing and maintaining a competitions strategy in line with FIFA/CAF/COSAFSA requirements and best practices.
- Directing competition operations, including match officials, volunteers, logistics, venues, and match-day requirements.
- Ensuring fixture scheduling, competitions documentation, and competitions reporting are completed accurately and on time, in liaison with club licensing and technical functions.
- Managing risk, safeguarding integration, and regulatory compliance, including incident documentation and post-event evaluation.
- Overseeing operational planning for competitions, including venue setup, safety considerations, emergency response arrangements, and quality assurance.
- Coordinating competition-related stakeholder engagement, including internal departments and external partners (as applicable).
- Managing and monitoring programme delivery under relevant FIFA/CAF initiatives.
- Supporting continuous improvement through best-practice research and process improvement initiative.

## QUALIFICATIONS:

- Degree in Sports Management (or a relevant field).
- FIFA Certificate in Safeguarding (or equivalent), an added advantage.
- Masters Degree in Sports Management (an added advantage).

## MINIMUM REQUIREMENTS:

- Minimum of 5 years of experience in a leadership role and in a sporting organization, with proven exposure to competitions/event management and/or programme delivery.
- Strong innovative and transformational leadership capabilities.
- Excellent communication skills and ability to work effectively under pressure while maintaining confidentiality and professionalism.

## HOW TO APPLY:

- Interested candidates should submit an application letter, a detailed Curriculum Vitae (CV), certified copies of academic and professional qualifications, and at least three traceable professional references.
- Applications must be clearly marked “**Vacancy – Head - Competitions**” in the subject line and submitted to: Email: [hr@zifa.co.zw](mailto:hr@zifa.co.zw) and **copy (cc) [recruitment@samaracc.co.zw](mailto:recruitment@samaracc.co.zw)**
- Remuneration is negotiable and commensurate with experience. Closing Date for Applications: **10<sup>th</sup> June 2026**.
- **Only shortlisted candidates will be contacted.**